

Agenda

www.oxford.gov.uk



West Area Planning Committee

Date: **Wednesday 14 March 2012**

Time: **6.00 pm**

Place: **The Old Library, Town Hall**

For any further information please contact:

Alec Dubberley, Democratic Services Officer

Telephone: 01865 252402

Email: adubberley@oxford.gov.uk

If you would like help to understand this document please call Alec Dubberley, Democratic Services Officer on or email adubberley@oxford.gov.uk in advance of the meeting.

West Area Planning Committee

Membership

| | | |
|-------------------|-------------------------------------|--------------------|
| Chair | Councillor Oscar Van Nooijen | Hinksey Park; |
| Vice-Chair | Councillor John Goddard | Wolvercote; |
| | Councillor Elise Benjamin | Iffley Fields; |
| | Councillor Colin Cook | Jericho and Osney; |
| | Councillor Michael Gotch | Wolvercote; |
| | Councillor Graham Jones | St. Clement's; |
| | Councillor Shah Khan | Cowley; |
| | Councillor Bob Price | Hinksey Park; |
| | Councillor John Tanner | Littlemore; |

HOW TO OBTAIN AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – mycouncil.oxford.gov.uk
- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk
- Sent to you in hard copy form upon payment of an annual subscription.

AGENDA

| | Pages |
|--|--------------|
| 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS | |
| 2 DECLARATIONS OF INTEREST | |
| <p>Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items.</p> | |
| 3 INNOVATION HOUSE, MILL STREET, OXFORD - 11/03005/FUL | 1 - 16 |
| <p>Change of use from office (class B1a) to student accommodation, together with alterations to the building facade, changes to the car parking arrangements, landscaping and the provision of 100 covered cycle stands.</p> <p><u>Officer recommendation:</u> Refuse</p> | |
| 4 SPORTS FIELD, ST EDWARD'S SCHOOL, WOODSTOCK ROAD, OXFORD - 12/00179/FUL | 17 - 24 |
| <p>Erection of new three storey boarding house and associated external works including a new car park and landscaping.</p> <p><u>Officer recommendation:</u> Approve with conditions.</p> | |
| 5 ST ALDATE'S CHAMBERS, 109 - 113 ST. ALDATE'S, OXFORD - 12/00248/CT3 | 25 - 30 |
| <p>Erection of external canopy to existing lightwell area; new cladding to walls; new door to replace existing gate and erection of new turnstile.</p> <p><u>Officer recommendation:</u> Approve</p> | |
| 6 PLANNING APPEALS | 31 - 34 |
| <p>To receive information on planning appeals received and determined during January 2012.</p> <p>The Committee is asked to note this information.</p> | |

7 FORTHCOMING APPLICATIONS

The following items are listed for information. They are not for discussion at this meeting.

- (1) Summertown House, Banbury Road: 12/00239/FUL: Refurbishment of graduate flats etc
- (2) 7 Woodstock Road: 12/00435/FUL: Flat above garage
- (3) 10 Park End Street: 12/00302/VAR: Variation of restaurant hours
- (4) University Science Area: Masterplan (Not a planning application)
- (5) 376 Banbury Road: 11/03008/FUL: 9 flats

8 MINUTES

35 - 38

Minutes of the meeting held on 15 February 2012.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

CODE OF PRACTICE FOR DEALING WITH PLANNING APPLICATIONS AT AREA PLANNING COMMITTEES AND PLANNING REVIEW COMMITTEE

Planning controls the development and use of land in the public interest. Applications must be determined in accordance with the Council's adopted policies, unless material planning considerations indicate otherwise. The Committee must be conducted in an orderly, fair and impartial manner.

The following minimum standards of practice will be followed. A full Planning Code of Practice is contained in the Council's Constitution.

1. All Members will have pre-read the officers' report. Members are also encouraged to view any supporting material and to visit the site if they feel that would be helpful
2. At the meeting the Chair will draw attention to this code of practice. The Chair will also explain who is entitled to vote.
3. The sequence for each application discussed at Committee shall be as follows:-
 - (a) the Planning Officer will introduce it with a short presentation;
 - (b) any objectors may speak for up to 5 minutes in total;
 - (c) any supporters may speak for up to 5 minutes in total;

(Speaking times may be extended by the Chair, provided that equal time is given to both sides. Any non-voting City Councillors and/or Parish and County Councillors who may wish to speak for or against the application will have to do so as part of the two 5-minute slots mentioned above;

 - (d) voting members of the Committee may raise questions (which shall be directed via the Chair to the lead officer presenting the application, who may pass them to other relevant Officer/s and/or other speaker/s); and
 - (e) voting members will debate and determine the application.
4. Members of the public wishing to speak must send an e-mail to planningcommittee@oxford.gov.uk before 10.00 am on the day of the meeting giving details of your name, the application/agenda item you wish to speak on and whether you are objecting to or supporting the application (or complete a 'Planning Speakers' form obtainable at the meeting and hand it to the Democratic Services Officer or the Chair at the beginning of the meeting)
5. All representations should be heard in silence and without interruption. The Chair will not permit disruptive behaviour. Members of the public are reminded that if the meeting is not allowed to proceed in an orderly manner then the Chair will withdraw the opportunity to address the Committee. The Committee is a meeting held in public, not a public meeting,
6. Members should not:-
 - (a) rely on considerations which are not material planning considerations in law;
 - (b) question the personal integrity or professionalism of officers in public;
 - (c) proceed to a vote if minded to determine an application against officer's recommendation until the reasons for that decision have been formulated; and
 - (d) seek to re-design, or negotiate amendments to, an application. The Committee must determine applications as they stand and may impose appropriate conditions.